

To support the bursary process, please ensure the application form is completed in full, with the relevant evidence attached. If you do not attach the relevant information, this could hold the process up.

Student Information

Student Name:		
Email address:		
Confirm address:		
Method of travel to school:		
Currently receiving Free School Meals:		
Would you like to receive Free School Meals?		

Bank account details, these details need to be the student details.

Bank/Building Society:	
Name of account holder (this needs to be how it is written on the bank card/account):	
Sort code:	Bank Account no:

Bursary being applied for: Please tick as appropriate	Vulnerable bursary		Discretionary bursary	
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Parent Information

Provide proof of income for the latest completed tax year (2024-2025). **Please complete in full and provide proof of all household income. Without the evidence we cannot process the application.**

	Parent 1	Parent 2
Title		
First Name		
Surname/Family Name		
Salaries and Wages (before tax and NI)	£	£
Self-employment Income (before tax and NI)	£	£
Taxable Social Security Benefits (before tax and NI)	£	£
Savings and Investments Income	£	£
Dependants' Grant	£	£
Trust Income	£	£
Foreign Income	£	£
Property Income	£	£
Pension Income	£	£
Notional Income	£	£
Total Gross Income - Must be completed	£	£



Bursary being applied for: Please ensure all documentation has been provided.

1 Vulnerable Student Bursary Criteria	Tick all that apply	Evidence supplied
Young person in care		
Care leaver (This is a person aged 16 – 18 who has been in care of the local authority for at least 13 weeks since the age of 14, and who left care turning 16)		
Young person receiving in their own right:		
Income Support (IS) or Universal Credit (UC)		
Employment Support Allowance (ESA)		
Disability Living Allowance (DLA)		
Personal Independence Payments (PIP)		
2 Discretionary Bursary Criteria	Tick all that apply	Evidence supplied
Family receiving one or more of the following:		
Income Support (IS) or Universal Credit (UC)		
Employment Support Allowance (ESA)		
Child Tax Credit (CTC)		
Personal Independence Payments (PIP)		
Disability Living Allowance (DLA)		
Tax Credit Award (tax year 2024 – 2025)		

Terms and Conditions:

Payments will be authorised providing the following criteria are met:

- *Students' overall attendance is 97% or above. Allowances are made for exceptional circumstances, for example ongoing illness or medical condition or other special circumstances that the school has been made aware of.*
- *Students must attend all timetabled lessons and sessions, including any collapsed days or events, unless absence has been authorised.*
- *Students must meet deadlines for all their courses and attend intervention when requested.*
- *Students must follow the Skegness Academy behaviour policy, as set out by the school.*
- *There are no changes to the personal financial circumstances detailed in the application for financial support.*

Payments may be withheld if these criteria are not met. We reserve the right to stop payments where students have been absent for a period of 4 continuous weeks or more (excluding holidays) and where students have made a decision to withdraw from a study programme.

- *I/We confirm that the information provided in support of this application is correct to the best of my/our knowledge.*
- *I/We confirm that I/we will inform the school of any change in circumstance that may alter the terms of support (change of family circumstances or decision made to leave school).*
- *I/We acknowledge that this information will not be shared, only for the purpose of audit by the EFA (government awarding body).*
- *I/We are aware that financial support provided by this award may be stopped due to poor attendance/behaviour and non-compliance with the Sixth Form rules.*
- *I/We are aware that funding can only be provided subject to the school receiving sufficient government funding*



Student Signature	
Print Name	Date
Parent Signature	
Print Name	Date

If you would like any support with bursary, please email the Sixth Form team
sfbursary@skegnessacademy.org

Once you have completed the form please pass it to Mrs Hunt, in a sealed envelope with any supporting evidence. Please note the contents enclosed will be dealt with confidentially.

Applications are made for each year of study. A successful application in Year 12 does not automatically mean a student will receive a bursary in Year 13.

*Applications will need to be submitted with the relevant evidence by **Friday 19 September 2025**.*