



SKEGNESS ACADEMY

Parent Handbook 2024/25



**'Putting Every Student on the Path to a Happy,
Successful, and Fulfilling Life'**

Vision and Values

We are absolutely delighted to welcome you to the Skegness Academy.

At our Academy, we are committed to supporting every student on their journey towards a happy, successful, and fulfilling life. Everything we do, day in and day out, is aimed at achieving this vision and guided by the following four core values:

Excellence

We set high standards in all areas of school life. We work hard and try our best in each lesson, each day and each term in order to be the very best version of ourselves.

Respect

We speak and behave towards ourselves and other members of our community in a kind, pleasant, and polite manner. We value and appreciate other people's ideas and points of view and respect each other's differences. We also treat our school's equipment and environment with care.

Personal Responsibility

We take responsibility for attending school regularly, on time, in the correct uniform, and with the correct equipment, as well as completing all work to the highest possible standards. We make good decisions about what we say and do and are accountable for our choices.

Gratitude

We notice and appreciate other people's actions, the opportunities we are offered, and the world in which we live. We say thank you and celebrate the small things that lead to big changes.

Key Staff

Mr C Gissendorf
Principal



Mrs E Bennett
Deputy Principal



Mr S Cumberworth
Deputy Principal



Mrs C Dunn
Deputy Principal



Mrs L Bird
Senior Assistant Principal



Mrs K Bloodworth
Senior Assistant Principal



Mrs L Coates-Metheringham
Senior Assistant Principal



Mrs S Ferrier
Senior Assistant Principal



Mr P Webster
Senior Assistant Principal



Mrs E Wolstenholme
Senior Assistant Principal









Mr T Garland-Collins
Progress & Achievement Lead



Child Protection/Safeguarding

Child Protection and Safeguarding are of utmost importance to all staff at the Skegness Academy. All adults who work or volunteer with our students must undergo a Disclosure and Barring Service (DBS) check before they begin working with our students. Our Child Protection Policy, which is in line with the guidelines issued by the Department for Education (DfE), is available on our website.

Our Designated Safeguarding Leads are:

<p>Mrs C Pilkington-Smith Designated Safeguarding Lead cpilkington@skegnessacademy.org</p> 	<p>Miss R Barker Deputy Designated Safeguarding Lead rkent@skegnessacademy.org</p> 
<p>Miss B Liversidge Family Key Worker bliversidge@skegnessacademy.org</p> 	<p>Mr K Mulrainey Family Key Worker kmulrainey@skegnessacademy.org</p> 
<p>Mrs L Bradley Safeguarding/Welfare Admin Assistant lbradley@skegnessacademy.org</p> 	<p>Mrs S Wale Mental Health Support Worker swale@skegnessacademy.org</p> 

Attendance

Expectations

All students at Skegness Academy have an attendance target of 97%. We firmly believe the excellent attendance to school is a life skill and will allow your child to be successful, both academically and socially.

Illness

If your child is too ill to attend school, you must contact the Academy, every day of the absence, through one of the following methods of communication by 9.15am:

Telephone: 01754 879122

Email: attendance@skegnessacademy.org

If we are not notified of an absence and your child does not have a present mark for their period one lesson by 9.30am, you will be alerted by text message, as part of our safeguarding responsibility. If we do not have a response to this text message by phone, you will receive a phone call from our pastoral team. If we are unable to reach you, this may result in a home visit by the attendance team.

Medical Appointments

Wherever possible, medical appointments should be scheduled outside of school hours. If this is not possible, parents must notify their child's Head of Year or Deputy Head of Year about the date and time their child needs to leave the school premises. It is important to note that no student will be allowed to leave the premises without informing the relevant staff member. All students who need to leave the premises must sign out at Student Reception. Upon returning to school, they must sign back in at Student Reception.

Lateness

All students must arrive on site by 8.35am to join their year group for morning line-up. If your child is going to be late due to an unavoidable reason, please inform us as soon as possible.

Absences

No term-time holidays will be authorised. We have extended our October half-term to support parents in being able to enjoy a family holiday. If you wish to apply for a leave of absence due to exceptional circumstances, it must be requested in writing to the Principal beforehand.

Monitoring Absences

At Skegness Academy, we closely monitor attendance and will contact you if we are concerned about your child's attendance. If we deem their level of attendance to be a concern, we will implement various layers of support and strategies to help improve it. If your child is absent for 5 consecutive days due to illness, we will require medical evidence for any further absences to authorise them. Furthermore, if your child's frequent absences due to illness are a cause for concern over time, we will also request medical evidence. Please refer to the following guide for what is accepted as medical evidence:

- GP/Dental appointment card
- Medical appointment letter
- Copy of a prescription
- Empty prescribed medication packet

- Medical letter from a GP or medical professional

In accordance with the Department of Education (DfE) guidelines, all schools have a responsibility to identify any student whose attendance falls below 90% as a 'persistent absentee' (PA), regardless of the reason. If your child falls into this category of persistent absence, you will be required to participate in support meetings until attendance improves.

The Law

As stated in the national framework for Fixed Penalty Notices, a Fixed Penalty Notice will be considered if your child meets the threshold of 10 sessions (5 days) of unauthorised absence in a rolling period of 10 school weeks. The combination of unauthorised absences can be met in any combination, for example, 6 sessions (3 days) taken in one week and 1 session (1/2 day) for the following 4 weeks. Additionally, the 10 school weeks can span over different terms or school years (e.g. 2 sessions (1 day) of unauthorised absence in a Summer Term and a further 8 (4 days) within the Autumn Term).

A Fixed Penalty Notice is an out-of-court settlement intended to change behaviour without the need for criminal prosecution. Starting from the autumn term of 2024, 2 penalty notices can be issued to the same parent in respect of the same child within a 3-year rolling period, and any second notice within that period will be charged at a higher rate. Please see below for details:

- The first Fixed Penalty Notice issued to a parent in respect of a particular student will be charged £160 if paid within 28 days, reduced to £80 if paid within 21 days.
- A second Fixed Penalty Notice issued to the same parent for the same student is charged at a flat rate of £160 and must be paid within 28 days.
- A third Fixed Penalty Notice cannot be issued within a 3-year period. In this case, where the unauthorised threshold is met, alternative action will be taken, and the school will consider prosecution or other legal intervention.

Behaviour

High standards and clear expectations are upheld at Skegness Academy to support the learning environment. We believe in treating others as we would like to be treated. Our Behaviour Policy is designed not only to ensure the safety of all members of our community, but also to foster the development of excellent academic and interpersonal skills that will enable our students to thrive as successful citizens in the 21st century. The Behaviour Policy can be found on the school's website. You will have access to Class Charts, an online system used by the school to track your child's behaviour. This system allows you to view all of your child's behaviour records, as well as access the detention manager to see details of any detentions your child has received and when they are expected to attend.

Recognising Students' Progress and Achievements

We have multiple ways to recognise students' progress and achievements, as well as when they have made improvements in a particular area. Every lesson, students can earn positive points for putting forth considerable effort into their work. Additionally, the 'Student of the Lesson' postcard will be awarded to one student per lesson who has excelled in their efforts, making it very competitive.

Every Friday, as part of 'Fantastic Friday', both students' individual and group improvements, progress, and achievements are recognised and celebrated. There is a rewards activity at the end of every half-term, ranging from in-school activities to local trips, and a big trip at the end of the school year.

Mobile Phones and Electronic Devices

The use of mobile phones is not allowed between 8.30am and 3.10pm for any purposes. Mobile music systems and other electronic devices are not allowed at any time. If this rule is broken, the item will be confiscated. A text will be sent asking parents to collect the item from the school office. It will not be returned directly to students.

If you need to get in contact with your child during the school day, please contact either the school office or your child's year team. If your child needs to get in contact with you, they need to see a member of the year team who will arrange for your child to call you, using one of the office phones.

When Things Go Wrong

Occasionally, students may make inappropriate choices. The nature of the infraction can lead to a range of consequences. These are designed to communicate that the behaviour displayed did not meet our high expectations.

The table below outlines the potential consequences for negative behaviour. Please note that these consequences do not follow a sequential order.

Level	Consequence	Negative points
C1	Verbal warning	-1
C2	Reflection for the remainder of the lesson	-2
C3	Internal suspension 5-periods	-4
C4	Suspension	-5
D1	10-minute after-school detention	-1

- If a student is disruptive in a lesson, they will receive a warning from their teacher clearly communicating that their behaviour needs to change. If the student continues to be disruptive, they will be removed from the lesson and placed in our Reflection room until the end of the lesson. Students can return to their normal lesson if they meet the expectations in Reflection and complete the required work.
- If a student does not adhere to the expectations in Reflection, they will have to stay in Reflection for an additional period. Serious disruption may result in suspension.
- If a student is removed from a lesson twice in one day, they will stay in Reflection for the rest of the day.
- If a student is removed from a lesson and/or fails to follow instructions three times in one week, they will be placed in Internal Suspension for 5 periods.
- Any student returning to school from a suspension due to refusing or failing to complete Reflection/Internal suspension must complete 5 periods in Internal Suspension on their first day back.
- All detentions will take place the following day. If a student accumulates multiple D1 detentions throughout the day, they will have to complete a detention of up to 1 hour at the end of the following school day. Parents/carers will be notified via Class Charts of any detentions that their child has received.
- If a student misses an after-school detention, they will be placed in Internal Suspension the next school day and will also have to complete the missed detention from the previous day.

Pastoral Care

Excellent pastoral care is the cornerstone of exceptional personal development. Form Tutors monitor the progress and well-being of individual students, providing support when they encounter challenges. Our school is dedicated to ensuring that every member of our community feels safe, valued, and respected. Therefore, we take reports of bullying in any form seriously and investigate them thoroughly.

Pastoral care is not only available in times of difficulty; in form groups, students come together to celebrate improvements and successes. In addition, as part of 'Fantastic Friday' both students' individual and group improvements, progress and achievements are recognised and celebrated. Additionally, we provide excellent support through our teaching Head of Year and non-teaching Deputy Head of Year in each year group.

Special Educational Needs

The Special Educational Needs (SEND) department works closely with those young people and their families who experience additional challenges at school. Our SEND department is led by a SENDCO (Special Educational Needs Co-ordinator) supported by a team of experienced and well qualified Teaching Assistants. The SEND policy is available on the school website.

Medication

Prescription Medication

- Before medication can be administered, the parent/carer is required to complete Parental Agreement Form, a copy of which can be obtained from the school, in the presence of the designated person.
- All prescribed medicines must be brought to the Academy in the original container with the prescriber's instructions for administration and dosage and must be in-date.
- Medications no longer required will be returned to the parents to arrange for safe disposal.

Non-prescription Medication

- Non-prescription medication will not be administered by the Academy. If a student feels unwell and needs non-prescription medication, a staff member will contact home and ask the parent/carer to bring the medication to school and administer it.

Please note that students are not permitted to have medication, such as Ibuprofen and Paracetamol, in their possession while on school premises.

The Academy Day

The school gates open at 8.30am. Students must be on the school site by 8.35am at the latest, ready for line-up at 8.40am. Students can arrive as early as 8.00am if they would like to have breakfast.

8.40am – 8.45am	Line-up
8.45am – 9.45am	Period 1
9.45am – 10.45am	Period 2
10.45am – 11.00am	Break
11.00am – 12.00pm	Period 3
12.00pm – 1.00pm	Period 4
1.00pm – 1.40pm	Lunch
1.40pm – 1.45pm	Line-up
1.45pm – 2.10pm	Tutor time
2.10pm – 3.10pm	Period 5
3.10pm	Finish

Meals

Our Bistro offers a pleasant and bright environment where students and staff can purchase food and drinks during break and lunchtime. We promote healthy eating, and our team strives to use high-quality ingredients.

We operate a cashless catering system. You can add money to the cashless system through ParentPay, an online payment service that allows parents to top up their child's account from home. Upon your child joining the Academy, you will receive an activation letter with the necessary details to create a ParentPay account.

For more information or any questions, please contact us at parentpay@skegnessacademy.org.

Free School Meals

The school will receive additional funding to be spent on your child if you are eligible for Free School Meals or have been in the last 6 years. This funding is called the Pupil Premium. Please apply for Free School Meals if you are eligible, even if you do not wish to receive the free school meal.

Your child will be entitled to Free School Meals if you receive one of the following:

- Universal Credit - your household income must be less than £7,400 a year (after tax and not including any benefits you receive)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

Children who receive these benefits directly can also qualify for free school meals.

If you would like your child to register for this entitlement, please apply via the Lincolnshire County Council Parent Portal at

<https://lcc.cloud.servelecsynergy.com/SynergyWeb/Parents/default.aspx>. Alternatively, please contact us at the school, and we will be happy to assist you with the process.

Communication

The school office is open during term time between 8.00am and 4.00pm Monday to Thursday and from 8.00am to 3.30pm on Fridays.

Phone: 01754 879122

Email: adminsk@skegnessacademy.org

Website: www.skegnessacademy.org

Please follow us on Facebook and read our bi-weekly newsletter to stay updated on upcoming parents' evenings, trip details, and the excellent work and events taking place at the Skegness Academy.

If you need to contact the school to speak with a member of our pastoral team, please contact a member of your child's year team.

	Head of Year	Deputy Head of Year
Year 7	Mrs A Pieniak apieniak@skegnessacademy.org	Mrs K Laws klaws@skegnessacademy.org
Year 8	Mrs L Johnson ljohnson@skegnessacademy.org	Mr J Divilly jdivilly@skegnessacademy.org
Year 9	Mr H Wells hwells@skegnessacademy.org	Miss C Jones cjones@skegnessacademy.org
Year 10	Mrs J Matson jmatson@skegnessacademy.org	Miss K Parker kparker@skegnessacademy.org
Year 11	Mr B Fenwick-Rogers bfenwick@skegnessacademy.org	Miss L Parker lparker@skegnessacademy.org
Sixth Form	Miss K Langdale klangdale@skegnessacademy.org	Mrs J Hunt jhunt@skegnessacademy.org

If your enquiry is about a curriculum matter, please contact the Head of Faculty of that particular subject.

Subject	Head of Faculty
English	Mrs N Wilson nwilson@skegnessacademy.org
Maths	Mrs L Bird lbird@skegnessacademy.org
Science	Miss M Thorp mthorp@skegnessacademy.org
Humanities	Mr N Hodosi nhodosi@skegnessacademy.org
Modern Foreign Languages	Ms M Hunton mhunton@skegnessacademy.org
Arts and Culture	Miss V Thompson vthompson@skegnessacademy.org
Sport and Social Sciences	Mr J Maycock jmaycock@skegnessacademy.org

If your query is related to SEND, please contact Mrs Coates-Metheringham at lcoates-metherin@skegnessacademy.org.

Change of Address or Other Details

Please email the school office at adminsk@skegnessacademy.org to report any changes to your address, telephone numbers, or personal details. This will ensure that the Academy's records are kept up to date.

School Transport

If you believe your child is eligible for school transport, please apply either online at <https://www.lincolnshire.gov.uk/school-college-transport> or by contacting the Customer Service Centre at 01522 782020.

School Closure

In the event that the school is unable to open or is forced to close due to unforeseen circumstances, such as severe weather, information will be available on the school website and on the Lincolnshire County Council website:

<https://www.lincolnshire.gov.uk/schoolclosures>.

Lost Property

All uniform, PE kits, and equipment should be clearly marked with your child's name. Our staff make every effort to return items to their owners if they are labelled, but it is each student's responsibility to take care of their own belongings. If your child has misplaced an item, they should approach a member of the Year Team during break, lunchtime, or after school. The school is not responsible for replacing or reimbursing any student for lost, damaged, stolen, or misplaced property.

Concerns & Complaints

Please contact us promptly if you have any concerns. If your concern is about a pastoral matter, please contact your child's year team first. If your concern is about an academic issue, please contact the relevant Head of Faculty. We take all concerns seriously and will address them promptly. If your concerns are not resolved by the Year Team or Head of Faculty, please contact the Principal's PA, Mrs J Abbott, at jabbott@skegnessacademy.org.


Term Dates 2024-25


	August 2024					September 2024					October 2024						
M			5	12	19	26		2	9	16	23	30		7	14	21	28
T			6	13	20	27		3	10	17	24		1	8	15	22	29
W			7	14	21	28		4	11	18	25		2	9	16	23	30
T		1	8	15	22	29		5	12	19	26		3	10	17	24	31
F		2	9	16	23	30		6	13	20	27		4	11	18	25	
S		3	10	17	24	31		7	14	21	28		5	12	19	26	
S		4	11	18	25		1	8	15	22	29		6	13	20	27	

	November 2024					December 2024					January 2025							
M		4	11	18	25			2	9	16	23	30			6	13	20	27
T		5	12	19	26			3	10	17	24	31			7	14	21	28
W		6	13	20	27			4	11	18	25			1	8	15	22	29
T		7	14	21	28			5	12	19	26			2	9	16	23	30
F	1	8	15	22	29			6	13	20	27			3	10	17	24	31
S	2	9	16	23	30			7	14	21	28			4	11	18	25	
S	3	10	17	24			1	8	15	22	29			5	12	19	26	

	February 2025					March 2025					April 2025							
M		3	10	17	24			3	10	17	24	31			7	14	21	28
T		4	11	18	25			4	11	18	25			1	8	15	22	29
W		5	12	19	26			5	12	19	26			2	9	16	23	30
T		6	13	20	27			6	13	20	27			3	10	17	24	
F		7	14	21	28			7	14	21	28			4	11	18	25	
S	1	8	15	22			1	8	15	22	29			5	12	19	26	
S	2	9	16	23			2	9	16	23	30			6	13	20	27	

	May 2025					June 2025					July 2025							
M		5	12	19	26			2	9	16	23	30			7	14	21	28
T		6	13	20	27			3	10	17	24			1	8	15	22	29
W		7	14	21	28			4	11	18	25			2	9	16	23	30
T	1	8	15	22	29			5	12	19	26			3	10	17	24	31
F	2	9	16	23	30			6	13	20	27			4	11	18	25	
S	3	10	17	24	31			7	14	21	28			5	12	19	26	
S	4	11	18	25			1	8	15	22	29			6	13	20	27	

 School Holiday

 Bank Holiday

 Staff Training Days

Academy Expectations

Start of the school day

- Students must line up in alphabetical order with their form group before 8.40am.
- At 8.40am, a member of staff will blow the whistle twice. After the whistle has been blown for the second time, students must be silent.
- Form tutors will check students' uniform and equipment. If a student's uniform and/or equipment does not meet the expectations, the student will be asked to report to the Year Team who will resolve the issue.

Assembly

- Students must walk in the hall in silence and in single file.
- Their form tutor will show them where they are to sit.
- Once seated, students must put their bags and coats under their chairs. Students should not have anything in their hands.
- During the assembly, students must sit up straight at all times and listen carefully to the member of staff delivering the assembly.
- Under no circumstances are students to disrupt the assembly by talking, trying to get the attention of another student or engaging in any other form of inappropriate behaviour.
- At the end of the assembly, students must leave the hall in the same manner as they entered it, namely, in single file and in silence.

Start of lesson

- Students must enter the room in silence.
- Students must take off their coats, get their equipment out and stand behind their chairs in silence.
- Once their teacher has given them permission, students must sit down and start completing the 'Do now' task that will be displayed on the board. The 'Do now' is a recap from the last lesson and must be completed independently and in silence.
- Whilst students are completing the 'Do Now,' their teacher will call the register. When their name is being called, students must answer with 'Yes, Miss/Sir' or 'Here, Miss/Sir.'

During the lesson

- Students must always sit up straight and concentrate fully.
- Students must never disrupt the lesson in any way.
- Students must listen carefully to their teacher's instructions and follow them at all times.
- Students must complete all work to the highest standard.
- If a student wants to answer or has a question, they must put their hand up and wait patiently for the teacher to call on them. Students must not call out.
- When the teacher needs the students' attention, for example, when students are in the process of completing an activity, they will say '3, 2, 1 - STAR.' Students must follow this instruction immediately and give the teacher their full attention.

End of lesson

- Three minutes before the end of the lesson, the teacher will ask the students to pack up.
- Students must make sure they leave their workplace in a tidy manner.
- They must do this in silence and then stand behind their chairs, ready to leave the classroom.

Lesson changeover

- Students must walk on the left-hand side, directly to their next lesson.

Break/lunchtime

- Students must always behave in an orderly and safe manner.
- If a student wants to buy food or a drink, they must join the queue.
- Students must wait patiently and under no circumstances should they push or shove other students.
- All litter must be placed in the bin.
- If a staff member asks a student to pick up a piece of litter and put it in the bin, they must follow instructions immediately, even if the piece of litter might not be theirs.
- Boisterous (which includes running around), dangerous and unsafe behaviour, or any other behaviour that is likely to disrupt the orderly running of the school, is not tolerated and will be dealt with severely. In addition, students must not walk around in groups of more than six people.
- Eating is prohibited inside the school building. Students must only eat in the Bistro or outside.
- At the end of break time, students must go to their next lesson immediately.
- At the end of lunchtime, students must go to their year group zone and line up immediately.

Toilets

- Students should only use the toilet during break and lunchtime, and before and after school.
- Students must leave the toilet when finished; they should not loiter around the area.
- It is vital that students respect each other's privacy. Failure to adhere to this expectation will be treated as a serious breach of school rules and result in a high-level sanction.
- Students should keep the toilets free from litter and graffiti.

End of the school day

- At the end of the school day, students must leave the school premises in an orderly manner.
- If a student has an afterschool club, they need to go to the appropriate place straight away.
- No students should loiter on school site at the end of the school day without a valid reason.
- When travelling on public transport, students must respect others' space and belongings. They must use appropriate language and voice levels as well as listen and respond politely to instructions given by members of the transport company.

Respect

- All students are expected to speak to all members of the staff in a respectful, pleasant and polite manner. Therefore, students must use the following whenever they are talking to a member of staff: > Sir/Miss > Please/Thank you > Excuse me
- Students must reply in full sentences.
- When a member of staff is speaking to a student, the student is expected to listen carefully. Under no circumstances should the student interrupt the member of staff, argue or backchat. Failure to adhere to the expectation will result in the student being issued a warning. If the student continues to interrupt the member of staff, argue or backchat, they will be taken to Reflection.
- In addition, students must treat fellow students and other people they might come across on the way to and from school in a respectful and polite manner. Bullying, unkind comments and put-downs, even when meant as a joke, are not acceptable.
- Students must also treat the school environment and any equipment they are given with respect. This means they must not litter and must keep the school environment clean and graffiti-free. Deliberate damage or vandalism is not acceptable at all and will be dealt with severely.

Homework

- Teachers will set students homework regularly. Students are expected to complete their homework fully, to a high standard, and hand it in on the due date.
- If, for any reason, a student is unable to hand in their homework on the due date, it is their responsibility to see the teacher before the lesson to explain the situation. The teacher will then decide whether they are going to grant the student an extension.

Mobile phones

- The use of mobile phones is not allowed between 8.30am and 3.10pm for any purposes. Mobile music systems and other electronic devices are not allowed at any time. Before entering the main school gate, students must remove their headphones, switch off their mobile phone and any other electrical devices, and put them away.
- If this rule is broken, the item will be confiscated. Parents/Carers will receive a text asking them to collect the item from the school office. It will not be returned directly to the students. Please note that this is not negotiable, and no exceptions will be made.

Detentions

- It is vital that students take responsibility and attend all their detentions.

Whilst in detention

- If a student has been issued detention, they must go to the Bistro directly and without delay. If a student arrives late to their detention without a valid reason, they will be required to make up the time at the end of the detention.
- Once the students have arrived at the Bistro, they must wait for the detention supervisor to invite them inside. They must enter in an orderly manner and in silence and sit where they are asked to sit. This is not negotiable. Students must get their pencil cases out.
- Under no circumstances may students talk or attempt to get the attention of any other student.
- Failure to adhere to the expectations will result in the student being asked to leave the detention.

Stationery and Equipment

All students are expected to bring their equipment to school each day.

Students should bring the following items:

- a clear pencil case containing 2 pens (black or blue), 2 pencils, 1 highlighter, an eraser
- a 30-cm ruler
- maths instruments
- a scientific calculator

On the days required, students need to bring their PE kit.

Students must also have a rucksack with no significant lettering or large logos that is sufficiently large to carry all schoolbooks and equipment required for the day. Handbags and all other types of bags are not permitted.

NB: Students should not bring pencil sharpeners to school. Electric pencil sharpeners are available in each classroom.

Uniform

Students who dress smartly show a positive attitude towards school and learning; it also helps to build and support students' self-confidence and self-esteem. That is why we place great emphasis on our school uniform and expect all students to wear their uniform in the appropriate and expected manner.

The items listed below must be worn every day:

- Skegness Academy blazer (only available from Nationwide School Uniforms)
- School tie (only available from Nationwide School Uniforms)
- Plain black trousers of an appropriate regular fit (no cords, jeans, canvas, chinos or leggings). Leggings or cropped trousers are not permitted.
- Plain black skirt with a regular fit that sits no higher than 1" (2.5cm) above the knee, made of a suit-type material. We recommend purchasing the Skegness Academy skirt with the logo badge, only available at Nationwide School Uniforms.
- White shirt/blouse with a functioning top button that must be tucked into the skirt or trousers. The top button must always be fastened.
- Plain, low-heeled black leather or leather type shoes that can be polished (not trainers, trainer style shoes, mules, boots, canvas or plimsolls). Shoes should be black soled, not open-toe or backless; no fashion ankle straps and no coloured laces.
- Belts, if worn with trousers, should be plain black. No wide, coloured, or ornate fashion belts should be worn.
- Black non-branded socks
- Plain black or flesh colour tights

- 'V' neck black school jumper with logo (only available from Nationwide School Uniforms). This is an optional uniform item worn underneath the blazer and is not an alternative to blazers.

Further guidance:

- Students must wear their uniforms on their way to and from school.
- Students may wear a plain jacket or coat of a single colour with no significant lettering or large logos. All jackets and coats need to fit over students' blazers and are not alternatives to blazers.
- Hoodies and tracksuit/sport jackets are not permitted. If a student is seen in possession of a hoodie or tracksuit/sport jacket, it will be confiscated, and parents will be required to collect it from school.
- If a student is not wearing the correct uniform, the school will lend that student the missing item for the day. For hygiene reasons, socks will not be loaned; instead, they will be provided to students, and parents will be required to pay for them. Refusal to wear the specified school uniform will result in the student being educated separately in Reflection until the uniform issue has been rectified. Repeated failure to wear the correct uniform will result in further disciplinary action.

Here is the link to the Nationwide School Uniforms shop:

<https://www.nationwideschooluniforms.co.uk/school-uniform/secondary-school/skegness-academy>

Jewellery, Make-up and Hairstyles

Hair should be kept neat and tidy, and any hair accessories should be small, plain, and black or brown coloured only. Fashion accessories such as flowers, wide hairbands, etc. must not be worn. Extensions are not permitted.

Extreme hairstyles: for example, extremely short hair, shaves, emblems or lines, unnatural colour dyes or extreme differences in length are not allowed.

This also includes:

- noticeably longer tops that are not layered in and combined with sharply contrasting sides and back
- overgrown, heavy fringes brushed forward onto the face
- shaven part lines
- hair that is teased to give it excessive height
- any variation on a 'Mohawk' style

Eyebrows must not be shaved or have any markings in them.

If a student needs to cover his or her hair for religious reasons, the hair covering must be plain and dark.

The only badges that are permitted to be worn on the lapel of the school blazer are badges that have been given out by the school. No other badges are allowed.

Students may wear a simple watch (no smartwatches) and up to one pair of small ear studs (one stud per ear lobe) only; no hoops, stretchers, expanders, or dangling earrings are allowed. No other jewellery is permitted.

Students are allowed to wear an item of jewellery for religious reasons.

Piercings in any part of the body, e.g. arm, face, tongue, nose, lip, or eyebrow, are not permitted and must be removed before arriving at school. Students are not allowed to wear clear retainers or to cover piercings with a plaster.

Tattoos, including fake tattoos, are strictly prohibited. Only minimal, naturally coloured (skin tone) make-up is allowed; lipstick is not permitted. Fingernails should be no longer than 0.5 cm beyond the end of the finger and have no gems or decorations. False eyelashes, nail varnish and acrylic nails are not permitted.

Any student who fails to meet the expectations outlined above will be educated separately in Reflection until the issue has been resolved.

Any student who is found wearing jewellery that is not permitted according to the school rules will have the item confiscated and the student's parent will need to collect it.

Prohibited Items

All the items listed below are prohibited on the school's grounds. If a student is found in possession of any of these items, the item(s) will be confiscated. Furthermore, any confiscated items will not be returned; they will be disposed of safely.

The prohibited items are detailed below:

- chewing gum
- high-energy and high-sugar-content carbonated drinks
- any aerosol (note: students must use non-aerosol deodorants only)
- any form of liquid-based correction fluid
- laser pens and LED torches
- lighters of any kind
- matches
- cigarettes
- e-cigarettes and liquids
- tobacco
- cigarette papers
- cigarette filters
- any dangerous, illegal or offensive items

In addition, fidget spinners or other similar items other than those provided by the SEND department are not permitted and will be confiscated on sight.

Please note that this list is not exhaustive. Skegness Academy reserves the right to confiscate any items that are likely to cause disruption to learning or to the orderly management of the school.